

ANS 3990A: Animal Science Internship Experience Program

Department of Animal Science, Iowa State University

Memorandum of Agreement Form

Student Contact Information:

Student Name: _____

Student University E-Mail Address: _____

Student Cell Phone Number: _____

Student Summer Postal Address: _____
(street address)

(City, State, Zip Code)

Academic Advisor: _____

Current ISU Credits Earned to date: _____ CUM GPA to date: _____

Is this internship being used to complete an ANS certificate? Please circle which one:

N/A BEEF DAIRY EQUINE POULTRY SWINE

Supervisor Contact Information:

Company/Organization Name: _____

Supervisor's First and Last Name: _____

Supervisor's Work Email Address: _____

Supervisor's Work Phone Number: _____

Supervisor's Postal Work Address: _____
(street address)

(City, State, Zip Code)

What is the best way to contact your supervisor so they can fill out the Supervisor's Final Evaluation Form?

_____ Send it to them in the mail and they will return it via the mail.

_____ Send it via e-mail and they will return it as an attached document.

Internship Information

Internship/Position Title:

Internship/Job Description (can attach job description provided by employer):

Anticipated Learning Experiences that will be new and promote professional growth.

Supervisor

- Agrees to serve as a mentor and provide meaningful feedback to the student intern throughout the internship.
- Agrees to provide a variety of meaningful experiences to the student intern to accomplish the anticipated learning experiences agreed to above.
- Recognizes that the student intern is still learning and may not have the professional judgment of a seasoned employee.

We, the undersigned, agree to conform with this Memorandum of Agreement. In case of termination for convenience, all parties agree to provide two weeks' notice.

Student Signature Date

Internship Supervisor Signature Date

***This form must be submitted BEFORE starting the internship/is due the first Friday of May of the given year.**

Forms can be submitted to the Pre-Internship Resources Hub assignment submission link located in Canvas.